



Debt-Claims

Fixed Fees Pricing



debt-claims
solicitors

Contents

Snapshot Pricing Guide.....	3
Pre-Legal Actions.....	4
United Kingdom - Late Payment Demand (LPD)	4
United Kingdom - Letter Before Action (LBA)	4
United Kingdom - Other Fixed-Fee Letters	4
International – Letter Before Action (LBA)	4
Money Claims.....	5
Money Claims Online (MCOL) (England and Wales)	5
Issuing Proceedings	5
Requesting a County Court Judgment (CCJ)	5
Money Claims Paper Claim (England and Wales)	6
Requesting a County Court Judgment (CCJ)	6
Money Claims Paper Claim (Scotland and Northern Ireland).....	7
Applying for a Default Judgment and Application for Enforcement	7
Requesting a Judgment by Admission and Application for Enforcement	7
Enforcement of a Judgment (England or Wales).....	8
CCJ Obtained via Debt-Claims	7
CCJ Obtained outside Debt-Claims	7
Insolvency Proceedings (England and Wales)	8
Statutory Demand	8
Winding-Up Petition	8
Draft Winding-Up Petition.....	8
Winding-Up Petition	8
Bankruptcy Petition	9
Draft Bankruptcy Petition	9
Bankruptcy Petition.....	9
Defended and Litigated Work.....	10
Additional Services	11

Snapshot Pricing Guide

This guide is produced as an easy-reference snapshot of our pricing for various fixed-fee services that we offer. For full details of our pricing and processes, please refer to our full Pricing Guide. The prices set out herein may be subject to additional costs, depending on how the matter progresses. Similarly, this is not an exhaustive list of all the services we offer.

All of our pre-legal correspondence instructs the debtor to respond to you online, via an online response Portal. You can then respond to the debtor and provide any additional documents or discuss payment arrangements as required – we do not charge for this.

Any work conducted outside of the portal is subject to our normal hourly rates.



Pre-Legal Actions

United Kingdom - Late Payment Demand

Debt	Our Fee (by email)	Our Fee (by post)	Our Fee (by post and email)
Up to £499.99	£3.00	£6.00	£8.00
£500.00 - £999.99	£4.00	£7.00	£10.0
£1,000.00 - £4,999.99	£5.00	£8.00	£12.0
£5,000.00 - £9,999.99	£6.00	£9.00	£14.0
£10,000.00 - £24,999.99	£7.00	£10.00	£16.0
£25,000.00 - £49,999.99	£8.00	£11.00	£18.0
£50,000.00 - £99,999.99	£9.00	£12.00	£20.00
£100,000.00 plus	£10.00	£13.00	£22.00

United Kingdom - Letter Before Action

Debt	Our Fee (by post)	Our Fee (by post and email)
Up to £9,999.99	£25.00	£30.00
£10,000.00 - £24,999.99	£35.00	£40.00
£25,000.00 - £49,999.99	£45.00	£50.00
£50,000.00 - £99,999.99	£55.00	£60.00
£100,000.00 plus	£65.00	£70.00

United Kingdom - Other Fixed-Fee

Debt	Our Fee (by post)	Our Fee (by post and email)
Second LBA	£20.00	£23.00
Letter Chasing Balance	£20.00	£23.00
Settlement	£20.00	£23.00
Payment Plan	£20.00	£23.00
Letter r.e.	£20.00	£23.00
Letter r.e.	£20.00	£23.00
Judgment Entered	£20.00	£23.00

United Kingdom - Other Fixed-Fee

Debt	Our Fee (by post)	Our Fee (by post and email)
Up to £9,999.99	£50.00	£55.00
£10,000.00 - £24,999.99	£55.00	£60.00
£25,000.00 - £49,999.99	£60.00	£65.00
£50,000.00 - £99,999.99	£65.00	£70.00
£100,000.00 plus	£70.00	£75.00

Money Claims Online (MCOL) (England and Wales)

Issuing Proceedings

Total	Court Fee/ Recoverable Amount		Our Fee/ Recoverable Amount		Total Costs/Total Recoverable Amount	
£25.00 - £300.00	£35.00	£35.00	£50.00	£50.00	£85.00	£85.00
£300.01 - £500.00	£50.00	£50.00	£50.00	£50.00	£100.00	£100.00
£500.01 - £1,000.00	£70.00	£70.00	£70.00	£70.00	£140.0	£140.0
£1,000.01 - £1,500.00	£80.00	£80.00	£80.00	£80.00	£160.0	£160.0
£1,500.01 - £3,000.00	£115.0	£115.0	£80.00	£80.00	£195.00	£195.00
£3,000.01 - £5,000.00	£205.00	£205.00	£80.00	£80.00	£285.00	£285.00
£5,000.01 - £10,000.00	£455.00	£455.00	£100.00	£100.00	£555.00	£555.00
£10,000.01 - £25,000.00			£250.00	£100.00	Court fee + £250.00	Court fee + £100.00
£25,000.01 - £50,000.00	5% total	5% of total	£350.00	£100.00	Court fee + £350.00	Court fee + £100.00
£50,000.01 - £75,000.00			£450.00	£100.00	Court fee + £450.00	Court fee + £100.00
£75,000.01 - £99,999.99			£550.00	£100.00	Court fee + £550.00	Court fee + £100.00

Requesting a County Court Judgment (CCJ)

Price is per defendant, unless requesting a default judgment against both defendants at the same

Total	No Response from Defendant - Our Fee/ Recoverable		Acknowledgeme nt of Service Filed - Our Fee/ Recoverable Amount		Admission Filed (proposals accepted) - Our Fee/Recoverable Amount		Admission Filed (proposals not accepted) - Our Fee/Recoverable Amount	
£25.00 - £5,000.00	£22.00	£22.00	£25.00	£25.00	£40.00	£40.00	£55.00	£55.00
£5,000.01	£30.00	£30.00	£35.00	£35.00	£55.00	£55.00	£70.00	£70.00

Money Claims Paper Claim (England and Wales)

Total	Court Fee/ Recoverable Amount		Our Fee/ Recoverable Amount		Total Costs/ Recoverable Amount	
£25.00 - £300.00	£35.00	£35.00	£150.00	£50.00	£185.00	£85.00
£300.01 - £500.00	£50.00	£50.00	£150.00	£50.00	£200.00	£100.00
£500.01 - £1,000.00	£70.00	£70.00	£150.00	£70.00	£220.00	£140.00
£1,000.01 - £1,500.00	£80.00	£80.00	£200.00	£80.00	£280.00	£160.00
£1,500.01 - £3,000.00	£115.00	£115.00	£200.00	£80.00	£315.00	£195.00
£3,000.01 - £5,000.00	£205.00	£205.00	£200.00	£80.00	£405.00	£285.00
£5,000.01 - £10,000.00	£455.00	£455.00	£250.00	£100.00	£705.00	£555.00
£10,000.01 - £25,000.00			£500.00	£100.00	Court fee + £500.00	Court fee + £100.00
£25,000.01 - £50,000.00			£600.00	£100.00	Court fee + £600.00	Court fee + £100.00
£50,000.01 - £75,000.00	5% of total	5% of total	£800.00	£100.00	Court fee + £800.00	Court fee + £100.00
£75,000.01 - £99,999.99			£1,000.00	£100.00	Court fee + £1,000.00	Court fee + £100.00
£100,000.00 - £199,999.99			£1,500.00	£100.00	Court fee + £1,500.00	Court fee + £100.00
£200,000.00 +	£10,000.00	£10,000.00	£2,000.00	£100.00	£12,000.00	£10,100.00

For all paper claims, our fees above are based on one Defendant, for each additional Defendant, Our Fee is £50.00.

Requesting a County Court Judgment (CCJ)

Total	No Response from Defendant - Our Fee/ Recoverable Amount		Acknowledgement of Service Filed - Our Fee/ Recoverable Amount		Admission Filed (proposals accepted) - Our Fee/Recoverable Amount		Admission Filed (proposals not accepted) - Our Fee/Recoverable Amount	
£25.00 - £5,000.00	£22.00	£22.00	£25.00	£25.00	£40.00	£40.00	£55.00	£55.00
£5,000.01	£30.00	£30.00	£35.00	£35.00	£55.00	£55.00	£70.00	£70.00

Money Claims Paper Claim (Scotland and Northern Ireland)

For one or more defendants, of any value, where the defendants reside in Scotland or Northern Ireland but English/Welsh courts have jurisdiction.

Total	Court Fee/ Recoverable Amount		Our Fee/ Recoverable Amount		Total Costs/ Recoverable Amount	
£25.00 - £300.00	£35.00	£35.00	£200.00	£50.00	£235.00	£85.00
£300.01 - £500.00	£50.00	£50.00	£200.00	£50.00	£250.00	£100.00
£500.01 - £1,000.00	£70.00	£70.00	£200.00	£70.00	£270.00	£140.00
£1,000.01 - £1,500.00	£80.00	£80.00	£250.00	£80.00	£320.00	£160.00
£1,500.01 - £3,000.00	£115.00	£115.00	£250.00	£80.00	£365.00	£195.00
£3,000.01 - £5,000.00	£205.00	£205.00	£250.00	£80.00	£455.00	£285.00
£5,000.01 - £10,000.00	£455.00	£455.00	£300.00	£100.00	£755.00	£555.00
£10,000.01 - £25,000.00			£550.00	£100.00	Court fee + £550.00	Court fee + £100.00
£25,000.01 - £50,000.00			£650.00	£100.00	Court fee + £650.00	Court fee + £100.00
£50,000.01 - £75,000.00	5% of total	5% of total	£850.00	£100.00	Court fee + £850.00	Court fee + £100.00
£75,000.01 - £99,999.99			£1,100.00	£100.00	Court fee + £1,100.00	Court fee + £100.00
£100,000.00 - £199,999.99			£1,600.00	£100.00	Court fee + £1,600.00	Court fee + £100.00
£200,000.00 +	£10,000.00	£10,000.00	£2,200.00	£100.00	£12,200.00	£10,100.00

For all paper claims, our fees above are based on one Defendant, for each additional Defendant, Our Fee is £50.00.

Applying for a Default Judgment and Application for Enforcement

An application for a default judgment incurs a Court Fee of £123.00 and Our Fee of £100.00. The recoverable costs vary between £22.00 and £35.00 depending on the value of the claim and whether an Acknowledgement of Service has been filed. On occasion, we may be required to file a supporting affidavit, which will cost approximately £10.00 to obtain. It can take several weeks to receive the CCJ, depending on the CNBC's processing times.

Once judgment in default is awarded, if you wish to enforce the CCJ, we would need to apply for a certificate to enforce the Judgment in the relevant domicile (known as Form 111). There is a further Court fee of £80.00 and Our Fee of £100.00. Generally, costs are not recoverable in these circumstances. Please be advised that this is just permission to enforce, and separate enforcement costs are applicable.

Requesting a County Court Judgment (CCJ)

Total	Admission Filed (proposals accepted) - Our Fee Recoverable Amount		Admission Filed (proposals not accepted) - Our Fee Recoverable Amount	
£25.00 - £5,000.00	£75.00	£40.00	£100.00	£55.00
£5,000.01	£75.00	£55.00	£100.00	£70.00

Enforcement of a Judgment (England or Wales)

Enforcement Type	Court Fee/ Recoverable Amount		Our Fee/ Recoverable Amount		Disbursements/ Recoverable Amount		Total/ Total Recoverable	
Court Bailiff	£94.00	£94.00	£50.00	£2.25	£0.00	£0.00	£144.00	£96.25
HCEO	£80.00	£80.00	£51.75	£51.75	£90.00*	£90.00*	£131.75	£131.75
Charging Order	£135.00	£135.00	£350.00	£110.00	£27.00	£27.00	£512.00	£272.00
Third Party Debt Order	£135.00	£135.00	£350.00	£0.00	£162.00	£162.00	£647.00	£297.00
Attachment of Earnings	£135.00	£135.00	£250.00	£0.00	£0.00	£0.00	£385.00	£135.00
Questioning	£67.00	£67.00	£350.00	£0.00	£108.00	£0.00	£525.00	£67.00

CCJ Obtained outside Debt-

Enforcement Type	Court Fee/ Recoverable Amount		Our Fee/ Recoverable Amount		Disbursements/ Recoverable Amount		Total/ Total Recoverable	
Court Bailiff	£94.00	£94.00	£100.00	£2.25	£0.00	£0.00	£194.00	£96.25
HCEO	£80.00	£80.00	£100.00	£51.75	£90.00*	£90.00*	£180.00	£131.75
Charging Order	£135.00	£135.00	£450.00	£110.0	£27.00	£27.00	£612.00	£272.00
Third Party Debt Order	£135.00	£135.00	£450.00	£0.00	£162.00	£162.00	£747.00	£297.00
Attachment of Earnings	£135.00	£135.00	£350.00	£0.00	£0.00	£0.00	£485.00	£135.00
Questioning	£67.00	£67.00	£450.00	£0.00	£108.00	£0.00	£625.00	£67.00

A £90 abortive fee is payable direct to the HCEO in the event of an abortive instruction, this is separate to our Fees. If the HCEO is successful in their recovery, you do not need to pay this.

Insolvency Proceedings (England and Wales)

Our Fee/ Recoverable Amount		Disbursement/ Recoverable Amount		Total Costs/ Recoverable Amount	
£150.00	£150.00	£108.00 (Process Server)	£108.00	£258.00	£258.00

Winding-Up Petition

Draft Winding-Up

Service Type	Our Fee/ Recoverable Amount		Disbursement/ Recoverable Amount		Total Costs/ Recoverable Amount	
By Letter	£200.00	£200.00			£200.00	£258.00
By Process Server	£200.00	£200.00	£108.00 (Process Server)	£108.00	£308.00	£308.00

Winding-Up

Action	Our Fee Recoverable Amount		Disbursement Recoverable Amount		Total Costs Recoverable Amount	
Drafting Petition	£800.00	£800.00				
Court Issue Fee			£343.00	£343.00		
Official Receiver's Deposit			£2,600.00	£2,600.00		
Process Server			£108.00	£108.00		
London Gazette Advertisement			£110.64	£110.64		
Counsel Fee			£330.00	£330.00		
Prior Winding-up Petition Search			£6.30	£6.30		
Totals	£800.00	£800.00	£3,497.94	£3,497.94	£4,297.94	£4,297.94

Bankruptcy Petition

Draft Bankruptcy

Service Type	Our Fee/ Recoverable Amount		Disbursement/ Recoverable Amount		Total Costs/ Recoverable Amount	
By Letter	£200.00	£200.00			£200.00	£258.00
By Process Server	£200.00	£200.00	£108.00 (Process Server)	£108.00	£308.00	£308.00

Bankruptcy

Action	Our Fee Recoverable Amount		Disbursement Recoverable Amount		Total Costs Recoverable Amount	
Drafting Petition	£800.00	£800.00				
Court Issue Fee			£343.00	£343.00		
Official Receiver's Deposit			£1,500.00	£1,500.00		
Process Server			£108.00	£108.00		
Counsel Fee			£162.00	£162.00		
Bankruptcy and Insolvency Register and High Court Bankruptcy Petition Search'			£28.74	£28.74		
Totals	£800.00	£800.00	£2,141.74	£2,141.74	£2,941.74	£2,941.74

Defended and Litigated Work

All matters that fall outside of our fixed-fee pricing is subject to our usual hourly rates, together with any disbursements or Court Fees.

Our fees are as below.

Band	Title	Hourly Rate*
A	Partner/Member	£250.00 - £350.00
A	Senior Solicitor or Head of Dept	£250.00 - £350.00
B	Solicitor/Legal Executive	£250.00 - £350.00
C	Newly Qualified Fee Earner	£220.00 - £265.00
D	Trainee Solicitor/Paralegal	£200.00 - £220.00
D	Support Paralegals	£150.00 - £200.00
N/A	Secretary/Other	£120.00

Band A – Solicitor with 8 years plus post qualification experience and litigation experience.

Band B – Solicitors/Legal Executives with 4 years plus post qualification and litigation experience.

Band C – Other Solicitors/Legal Executives and fee earners of equivalent experience.

Band D – Trainee Solicitors, Paralegals, and other fee earners.

N/A – Secretary or other support staff.

Defended and Litigated Work

	Disbursement	Our Fee
Registered Office search (Companies)		£15.00
Land Registry	£7.00	£25.00
Debtor address	£54.00	*
Debtor employer	£54.00	*

*Hourly rates plus any disbursement for all traces

